

Grant-making Policy

1. Introduction

World Aid Network (WAN) achieves its charitable purposes principally by making grants to partner organisations overseas. This policy ensures that all grants are made strategically, lawfully and in accordance with Charity Commission guidance, including "Compliance toolkit: protecting charities from harm" (chapter 2 — due diligence, monitoring and verification of end use of funds).

2. Selection of Partners

Grants are only made to accredited medical institutions or registered NGOs in jurisdictions where WAN operates. Every prospective partner must complete a Due Diligence questionnaire covering:

- legal status, registration documents and audited accounts;
- verified identity of directors and key personnel, including sanctions and PEP screening;
- safeguarding policy, named focal point and recent training records;
- data protection arrangements appropriate to handling of beneficiary data;
- banking information and dual-control financial procedures;
- clinical accreditation and professional registration of medical staff.

3. Application Process

Partners submit a written project proposal detailing the clinical or humanitarian need, the number of beneficiaries, a transparent budget with unit costs, and the proposed safeguarding arrangements. Applications are reviewed and approved by a quorum of the Board of Trustees.

4. Grant Agreement

Every grant is documented in a written agreement signed by both parties, requiring the partner to:

- spend the grant only for the agreed charitable purpose;
- maintain a written safeguarding policy aligned with WAN's standards and report any safeguarding incident to the WAN Designated Safeguarding Lead within 24 hours;
- comply with anti-bribery, anti-money laundering, sanctions and counter-terrorism financing laws;
- allow WAN reasonable rights of audit and on-site monitoring;
- provide milestone reports with evidence of activity and outcomes;
- return any unspent or misapplied funds.

5. Monitoring and Evaluation

Funding is released in stages. Subsequent tranches depend on receipt of milestone reports including anonymised beneficiary data, photographic evidence of aid delivery (with informed consent in line with the Social Media Policy), and financial receipts. Anomalies are escalated to the board, may trigger suspension of payments, and where appropriate result in a Serious

Incident Report to the Charity Commission.

6. Termination and Recovery

WAN may suspend or terminate any grant where the partner breaches the agreement, fails to safeguard beneficiaries, or where continuing the grant would damage WAN's reputation or compliance. WAN will take reasonable steps to recover any misapplied funds.

7. Records and Review

Grant records are retained for a minimum of six years. This policy is reviewed annually by the trustees.